



CALL FOR CONSULTANCY

1. Background

Zanzibar Maisha Bora Foundation (ZMBF) is a Non-Governmental Organization (NGO) founded by H.E. Mariam H. Mwinyi, First Lady of Zanzibar, Settlor and Chairperson of the Board of Trustees ZMBF. The main focus is to complement the efforts of the Revolutionary Government of Zanzibar (RGoZ) in advancing inclusive socioeconomic development and improving the quality of life for all Zanzibaris, with a strong focus on women and youth.

ZMBF is implementing a seaweed contract farming model aimed at improving productivity, transparency, and income among seaweed farmers in Unguja and Pemba. The initiative requires a robust digital system to register farmers, manage contracts, track production and payments, and generate real-time reports for management and donor reporting.

To support this initiative, ZMBF seeks to engage a qualified Consultant/IT Firm to design and develop an Integrated Seaweed Contract Farming Management Information System (SCFMIS).

Sn	Tender Title	Tender Number	Reference
1	Development of an Integrated Seaweed Contract Farming Management Information System (SCFMIS)	ZMBF/SESEP/PROC/2026/03.	

Issue Date: 9th April, 2026.

Closing Date: 21st April, 2026.

2. Nature of the Consultancy

The Consultant will be responsible for designing, developing, testing, and deploying a digital Management Information System tailored to seaweed contract farming operations.

The system must be secure, user-friendly, mobile-compatible, and capable of functioning in low-connectivity environments. It should support centralized data management while allowing field-level data capture.

The consultancy is expected to be short-term and output-based.

3. Scope of Work

The selected Consultant will:

- i. Conduct an inception meeting to refine system requirements.
- ii. Design system architecture and database structure.
- iii. Develop system modules according to agreed specifications.
- iv. Ensure mobile and offline functionality for field officers.
- v. Conduct system testing and debugging.
- vi. Train ZMBF staff on system use and administration.
- vii. Provide user manual and technical documentation.
- viii. Offer initial post-deployment technical support.

A detailed functionality matrix and technical specifications will be shared with the shortlisted/final bidder.

4. Key System Components (Summary)

The system is expected to include, but not limited to:

- i. Farmer Registration and Demographic Management
- ii. Contract and Enrollment Tracking
- iii. Production and Harvest Monitoring
- iv. Financial and Input Management
- v. Training and Capacity Tracking
- vi. Reporting and Analytics Dashboard
- vii. Alerts and Notification Features
- viii. Role-Based Access Control and Data Security
- ix. Mobile and Offline Data Capture Capability

5. Deliverables

The Consultant shall deliver:

- i. Inception Report
- ii. System Design and Prototype

- iii. Fully Functional SCFMIS
- iv. User Acceptance Testing (UAT) Report
- v. Final System Deployment
- vi. User and Technical Manuals
- vii. Staff Training Session

6. Required Qualifications

Interested Consultants/Firms should demonstrate:

- i. Proven experience in developing Management Information Systems (MIS), preferably in agriculture, fisheries, or contract farming.
- ii. Experience working with NGOs, development agencies, or donor-funded projects.
- iii. Strong expertise in database design, mobile applications, and secure cloud-based systems.
- iv. Experience in offline data synchronization solutions.
- v. Ability to deliver within agreed timelines.

7. Application Requirements

Interested applicants should submit:

- i. Cover Letter / Expression of Interest indicating suitability and availability
- ii. Technical Proposal (approach and methodology)
- iii. Company profile and relevant experience
- iv. Proposed timeline
- v. Financial proposal (separate document)
- vi. Legal & Compliance Documents: Valid business license, TIN certificate, VRN certificate, and tax clearance.

8. Duration

The consultancy is expected to be completed within 4-7 weeks from the date of contract signing.

9. Reporting

The consultant will report to Strategic Information Manager and coordinate closely with the NGO management team.

10. Submission

All proposals must be submitted in sealed envelopes clearly marked with the Tender Reference Number and physically delivered to the address below or sent electronically as a single ZIP file (containing both technical and financial proposals) to **recruitment@zmbf.or.tz** no later than 21st April, 2026.

Physical Address:

Chief Executive Officer
Zanzibar Maisha Bora Foundation (ZMBF)
P.O. Box 904, Migombani, Zanzibar
Tel: +255 24 223 2167 | Website: www.zmbf.or.tz

Email Submission:

recruitment@zmbf.or.tz

11. Important Notes

- i. Applicants must clearly indicate the specific assignment/Annex they are applying for.
- ii. ZMBF reserves the right to accept or reject any application and is not bound to provide reasons for its decision.
- iii. Late or incomplete submissions will not be considered.
- iv. Only shortlisted consultants, firms, or suppliers will be contacted.

Released by



The Chief Executive Officer